

LSCAB Director's Report Virtual Meeting 4/20/20

LSC ELECTION:

We would like to thank current LSC members for applying as well as the new candidates that submitted their applications to run. As of March 17, we received 5,784 LSC candidate applications and over 1,300 judge applications.

As you are aware, the April 22 and 23 LSC elections have been postponed. We have received many questions about when the elections will be held. The date of the LSC elections is dictated by the Illinois School Code, which states "the Board shall set the second semester Parent Report Card Pick-Up Day for Local School Council Elections". We are working with the Illinois General Assembly to find a solution that ensures LSCs can continue to make policy decisions that impact student outcomes while prioritizing the health and safety of our community. We will update you as soon as we have more information.

The OLSCR has ongoing communication with our LSC members. Our facilitators are making check-in calls daily to LSC members to see how everyone is coming along during this pandemic. We are also sharing resources and making sure that they are aware of any initiatives and available resources the district is rolling out. The LSC Facilitators are also providing guidance around hosting virtual meetings and conducting other pertinent LSC business. Each facilitator continues to make available to join LSC meetings when invited. Our planning is dictated by these daily calls, as they are helpful for us to identify gaps in processes and challenges that present. To date, our facilitators have logged over 830 Remote Learning calls and over 1200 Stakeholder calls. We will continue to increase our

outreach and make ourselves available to support and serve the students, families, and communities we serve.

We are providing guidance to our LSC chairs and members about conducting business and meeting the responsibilities of LSCs.

- **VIRTUAL MEETINGS**

- Under the governor's executive order the establishment of the quorum requirement for LSC members to meet physically present has been replaced with LSC members being present electronically.
- We sent Guidance for LSCs to host virtual meetings. Additionally, we have created an LSC toolkit folder that includes all communications that have been sent to LSCs since the beginning of the closures. Our guidance is to keep business as usual, meaning to conduct the same process that would have been conducted without the Covid-19 closures and use the remote guidance to host those meetings.
- In order to conduct the LSC meeting, the meeting notice should be posted at the school and at the school's website, the notice should contain the direction to join the meeting electronically.
- LSC members should work with their principals or their principal's designee to generate a Google Meet invitation that includes a video meeting link and a call-in number/access code for those with limited access to the internet. Participants should be able to access the meeting via:
 - Phone
 - Tablet/iPad

- Desktop
 - Laptop
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- In order to conduct a virtual LSC meeting, a quorum must be electronically present. For traditional LSCs quorum is always 7 members.
 - For ALSCs and BOGs the quorum is defined in the Board report establishing the council.
 - LSC meetings dealing with principal selection, principal retention and the evaluation, the principal and the student cannot be counted toward quorum.
 - If the number of LSC members participating electronically falls below quorum, then the LSCs can discuss but can not take any action.

For LSCs going to principal selection:

- **PRINCIPAL SELECTION:**

- To offer a new contract the position needs to be advertised for 10 school days.
- The LSC must review all of the applications submitted.
- The candidate must be on the approved list of principals.
- The LSC may conduct interviews and may have a candidate forum (not required)
- The LSC must have at least 7 yes votes for the motion to offer a contract.

- After the contract is awarded, and the stay home order is lifted, the LSC can meet to sign the 5 original contracts for distribution to the required departments.

For LSCs going to Principal Evaluation:

- **PRINCIPAL EVALUATION**

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- The contract principal should be evaluated annually.
- The LSC Reference Guide lists May 1st as a deadline for the LSC to give the principal their evaluation of the principal's work for the current year.
- The LSC and principal can hold a feedback session and if the evaluation is changed by the LSC, the changes may be made as late as June 30, 2020.
- The last day of this LSC term of office is June 30, 2020. The last day this LSC can vote on principal evaluation is June 30, 2020.
- The Principal Professional Practice portion is entered into PEOT.

For LSCs going to meet to transfer fund:

- **TRANSFER OF FUNDS**

- A super majority of the LSC must approve the transfer of funds.

- For traditional LSCs 8 yes votes are required in high schools and 7 yes votes are required in elementary schools.

The District will release directions on the completion of the CIWP and budget soon.

- **APPROVAL OF CIWP AND BUDGET FOR SY 2020-2021**

- Information on the CIWP and the Budget will be shared once it becomes available.
- For LSCs with membership below quorum, and schools in Intensive Support, the Network Chief will approve the budget.
- Facilitators will assist LSCs once the instructions related to the CIWP and budget are made available.