

## FAQ's--SCHOOL-BASED DENTAL PROGRAM



**Who is eligible for the Program?** All students in grades PreK-8<sup>th</sup> grade

**How much does it cost?** This program is at no cost to the School, Students and/or families. If a student is enrolled in Medicaid/AllKids, insurance will be billed. No student and/or parent will receive a bill for this service.

**Who is required to have a dental exam?** All students in Kindergarten, 2<sup>nd</sup> and 6<sup>th</sup> grade are mandated by the State to show proof of dental exam no later than May 15<sup>th</sup> of the current school year. Illinois Proof of Dental Exam form can be found at:

[http://www.cps.edu/Programs/Wellness\\_and\\_transportation/Minimum\\_health\\_requirements/Pages/SchoolBasedOralHealth.aspx](http://www.cps.edu/Programs/Wellness_and_transportation/Minimum_health_requirements/Pages/SchoolBasedOralHealth.aspx)

**Who is my Dentist?** Dental contracts are not yet signed. As soon as they are signed, all designees will receive an email providing a list of schools and their assigned dentist along with contact information for all contracted dentists. This information will also be posted on our website at:

[http://www.cps.edu/Programs/Wellness\\_and\\_transportation/Minimum\\_health\\_requirements/Pages/SchoolBasedOralHealth.aspx](http://www.cps.edu/Programs/Wellness_and_transportation/Minimum_health_requirements/Pages/SchoolBasedOralHealth.aspx)

**How do I schedule an appointment with my Dentist?** The Dentist will contact you directly. If you have not heard from your Dentist by November 20<sup>th</sup>, please contact the dentist directly. School assignments and Dentist contact information will be found at:

[http://www.cps.edu/Programs/Wellness\\_and\\_transportation/Minimum\\_health\\_requirements/Pages/SchoolBasedOralHealth.aspx](http://www.cps.edu/Programs/Wellness_and_transportation/Minimum_health_requirements/Pages/SchoolBasedOralHealth.aspx)

**When will my school get the service?** Each school will schedule services directly with their assigned dentists. Services typically take place the same time each year.

**How long does it take per child?** Approximately 15 minutes

**How many days will the dentist be at my school?** This will depend on the number of students with signed parental consents and the ages of those students. Please sort your consents by classroom so the dentist can appropriately plan.

**Where do I find the Consent Forms?** All forms related to the School Dental Program can be found at: [http://www.cps.edu/Programs/Wellness\\_and\\_transportation/Minimum\\_health\\_requirements/Pages/SchoolBasedOralHealth.aspx](http://www.cps.edu/Programs/Wellness_and_transportation/Minimum_health_requirements/Pages/SchoolBasedOralHealth.aspx). Consents are available in English, Spanish, and Chinese.

**What does the Designee need to do?** Designees are CPS and the Dentist's main point of contact. The Designee will work with the Dentist to schedule an appointment, identify appropriate space, print an alpha list on days of service and ensure the consent forms are filled out properly with both sides signed by the parent.

**What if the parent only signed one side?** Parents must sign both sides. Please sort consents by classroom and provide back to the classroom teacher. It is recommended to hold the consents until report card pick up day and have parents complete the consents when they meet with their child's teacher.

**What if the parent didn't complete the insurance section?** The school does not need to take further action. This is not required.

**What if the parent didn't complete the health history?** The school should attempt to get this information from the parent but this should not delay services to the student.

**Who should be the Designee?** The designee must be a staff person that is assigned to the school 5 days per week. The School Nurse cannot be the designee unless she is at the school 5 days/week.

**Can I still collect consent forms?** Consent forms can be collected up until the day the Dentist is scheduled to visit.

**What if the parent has private insurance?** The parent will not be billed for the service. The assigned dentist will provide this service at no cost.

**Questions?** Please contact Jaime Dirksen, Coordinated School Health Manager at (773)553-4246 or [jcdirksen@cps.k12.il.us](mailto:jcdirksen@cps.k12.il.us)