ATTACHMENT A
Chicago Public Schools
Form for Reporting Bullying and Retaliation

NOTE: The reporter may remain anonymous, but no discipline will be imposed based solely upon an anonymous report.

Please submit this report to the principal or any school staff member. You may also call the Parent Support Center (773 553-3772) or email BullyingReport@cps.edu to make a report.

Victim or Target Information

School: _________________________

Name(s) and grade(s) of Victim/Target:
____________________________________________________________________________________
____________________________________________________________________________________

Reporting Information (*Optional for students/parents/guardians)

Name & Title of Person Reporting: ________________________________________________________

Relationship to Victim/Target: ___________________________________________________________

Phone: _________________________ Email Address: ______________________________________

Incident Information

Name(s) of student(s) accused of engaging in bullying behaviors OR description (if name(s) unknown):
___________________________________________________________________________________

Location of incident: ___________________________________________________________________

Date and time of incident: ______________________________________________________________

Approximate dates, times, and frequency of prior incident(s): _________________________________

Describe what happened and who was present in as much detail as possible (*Required Information):
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

Date of submission: ________________________