



## Consent for Release/Exchange of Student Records and Information

Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

I hereby give permission to release/exchange/disclose the following:

☐ **All School Student Records**, including, but not limited to: personally identifying information; cumulative-permanent record; special education records; academic transcript; discipline records; health records; attendance records; and test scores.

### **Only Specific School Records:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Personally Identifying Information | <input type="checkbox"/> Special Education Record (e.g. IEP, Evaluations, 504 Plans) |   |
| <input type="checkbox"/> Cumulative/Permanent Record        | <input type="checkbox"/> Health Records  | <input type="checkbox"/> Disciplinary Records |
| <input type="checkbox"/> Progress Monitoring Data           | <input type="checkbox"/> Attendance Records  | <input type="checkbox"/> Test Scores          |
| <input type="checkbox"/> Other (Specify): _____             |  |   |

### **Health/Medical Information:**

- ☐ Any and all records in the possession of \_\_\_\_\_ including mental health, HIV and/or substance abuse records
- ☐ Records regarding treatment for the following condition or injury \_\_\_\_\_
- ☐ Records covering the period of time between \_\_\_\_\_ and \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

### **This information to be released/exchanged between:**

Agency(ies)/School(s): \_\_\_\_\_  
Address: \_\_\_\_\_ **AND** \_\_\_\_\_  
Attn: \_\_\_\_\_

Chicago Public Schools, District #299  
School/Department: \_\_\_\_\_  
Attn: \_\_\_\_\_

### **Purpose: This information is to be disclosed upon request and will be used for the following purpose(s):**

- |  |   |
|--|---|
| <input type="checkbox"/> Educational evaluation and program planning | <input type="checkbox"/> Medical evaluation and treatment                       |
| <input type="checkbox"/> Health assessment and planning              | <input type="checkbox"/> Referral to a separate day school/residential facility |
| <input type="checkbox"/> Independent Educational Evaluation          | <input type="checkbox"/> Other: _____   |

These disclosures are authorized pursuant to the *Family Education Rights and Privacy Act* (20 U.S.C. Section 1232g), the *Illinois School Student Records Act* (105 ILCS 10/1 et seq.), and the *Illinois Mental Health and Developmental Disability Confidentiality Act* (740 ILCS 110/1 et seq.). I understand that I have the right to inspect and copy the information to be disclosed, challenge its contents, and limit my consent to designated records or portions of the information contained in those records. I understand that I may revoke this authorization at any time by submitting written notice of the withdrawal of my consent to the local school district representative. I understand that my revocation of this authorization will not be effective for actions taken by the school district or health care provider in reliance upon my authorization and prior to notice of my revocation. I understand that failing to authorize disclosure of records may adversely impact the educational programming and/or medical treatment for my child. I recognize that health records, once received by the school district may not be protected by HIPAA Privacy Rules, but will become educational records protected by the *Family Educational Rights and Privacy Act* (20 U.S.C. Section 1232g). I understand that if I refuse to sign, such refusal will not interfere with my child's ability to obtain health care. I understand that I have the right to inspect and copy educational records and to challenge their contents. +I acknowledge that limiting the release/exchange or disclosure of records to one separate day school/residential facility may impact the District's ability to timely place the Student in a non-public facility.

**This authorization is valid for one (1) calendar year from the date of signed consent indicated below.**

_____ Parent Signature	_____ Date	_____ Student Signature*	_____ Date
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\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date

\*Student signature required for mental health records if student is 12 years of age or older