

APPENDIX 2.9: PROFESSIONAL DEVELOPMENT CALENDAR

The Chicago Prep professional development calendar has been drafted in alignment with our mission and vision. It ensures that we develop the instructional and cultural practices most critical for preparing our scholars to succeed in college and positively impact the world. All session topics are drafts and may change in response to teacher and student need.

All Friday abbreviated day professional development sessions include time for team meetings to review data and discuss scholar progress, including meetings between general education teachers and special education teachers.

Figure 1: Chicago Prep Draft Professional Development Calendar 2021-2022

Date	Session	Objective
7/28/2021	The Story of Chicago Prep	Staff will (SW) learn about the origin of Chicago Prep
7/28/2021	Living the Mission	Staff will be able to (SWBAT) explain the mission of Chicago Prep and analyze what it means to “live the mission.”
7/28/2021	Bronzeville	SW take a guided tour of Bronzeville
7/29/2021	Core Values: Team	SWBAT define our core values and explain how we as a team will embrace and model them
7/29/2021	Team-building: Life Maps	SWBAT share their personal stories about how they got here and what drives them in the work. SWBAT build connections and trust with teammates.
7/29/2021	Beginning with the End in Mind: College	SWBAT analyze the academic, personal, and practical skills needed for success at a top-tier university. SWBAT describe ways we incorporate college-bound mindset into our school culture.
7/30/2021	Commitment to Equity: Session 1	SWBAT discuss the ways in which systemic and interpersonal racism affect us all.
7/30/2021	TLAC: Setting High Academic Expectations	SWBAT execute techniques for maintaining high academic expectations.
7/30/2021	Beginning with the End in Mind: Chicago's Selective Enrollment High Schools	SWBAT define the selective enrollment application and admissions process. SWBAT analyze the academic, personal, and practical skills needed for success at a rigorous, college-preparatory high school
8/2/2021	Beginning with the End in Mind: The Standards	SW unpack CCSS ELA Standards, as well as the standards for their content area
8/2/2021	Core Values: Scholars	SWBAT define each core value and list aligned actions for scholars. SWBAT explain how we will teach, model, and reinforce our core values on a daily, weekly, and long-term basis.
8/2/2021	The Five Principles of Classroom Culture	SWBAT define the five principles of classroom culture (discipline, management, control, influence, engagement) and explain how Chicago Prep will incorporate each
8/3/2021	Beginning with the End in Mind: The Assessments	SW review and unpack sample end-of-year assessments (IAR, NWEA, ISA)
8/3/2021	TLAC High Behavioral Expectations: 100%	SWBAT describe and practice techniques for getting 100% of scholars to follow directions including: Least Invasive Intervention; Firm, Calm Finesse.
8/4/2021	Introduction to Curriculum	SWBAT describe and navigate the key resources included with Achievement First curriculum including: Program Overview,

		Fundamentals of Instruction, Scope & Sequence, Unit Overview, Lesson Plan/Classwork
8/4/2021	Introduction to Ratio	SWBAT explain the difference between Participation Ratio and Think Ratio. SWBAT define, identify, and begin to implement key techniques for building ratio. Examples: Wait Time, Cold Call, Call and Response, Break It Down, Oral Drill, Everybody Writes, Art of the Sentence, Show Call, Habits of Discussion, Turn and Talk
8/5/2021	Introduction to Data Analysis	SWBAT understand the rationale behind our data-driven culture
8/5/2021	The Importance of Knowledge	SWBAT understand the importance of knowledge for successful reading, critical thinking, and long-term success
8/5/2021	TLAC High Behavioral Expectations: What To Do	SWBAT define, script, and deliver What To Do directions
8/5/2021	TLAC High Behavioral Expectations: Strong Voice	SWBAT define and execute the five key techniques of Strong Voice: Economy of Language, Quiet Power, Square Up/Stand Still, Do Not Engage, and Do Not Talk Over
8/6/2021	Curriculum and Planning: Lesson Internalization	SWBAT understand and implement the lesson internalization protocol
8/6/2021	TLAC Building Character and Trust: Joy Factor	SWBAT define and implement Joy Factor
8/9/2021	TLAC Building Character and Trust: Positive Framing	SWBAT define and execute the six rules of Positive Framing
8/9/2021	TLAC Building Character and Trust: Warm/Strict and Emotional Constancy	SWBAT define and execute Warm/Strict and Emotional Constancy
8/9/2021	Physical Space	SWBAT list the key physical/structural elements that are present in every classroom and set up their classroom accordingly
8/10/2021	Introduction to Aspire	SWBAT describe the purpose of our Aspire block and implement best practices for small-group tutoring
8/10/2021	Scholar Orientation Overview	SW understand the purpose of Scholar Orientation and begin preparing lessons
8/10/2021	Family Orientation Overview	SW prepare for effective Family Orientation
8/11/2021	Introduction to Systems and Routines	SWBAT explain the rationale for school-wide systems and routines
8/11/2021	Systems and Routines: Morning Arrival	SWBAT explain and implement our morning arrival system
8/11/2021	TLAC Building Character and Trust: Precise Praise	SWBAT define and deliver Precise Praise
8/11/2021	Family Communication	SWBAT explain expectations for communicating with families (purpose, frequency) and practice various conversations with families
8/12/2021	Introduction to Rapid Feedback	SWBAT master the basics of rapid feedback by giving pen-to-paper and quick verbal feedback to all scholars and recording the data on a clipboard
8/12/2021	Systems and Routines: Classroom Entry	SWBAT explain and implement our routine for classroom entry
8/12/2021	Systems and Routines: Classroom Exit	SWBAT explain and implement our routine for classroom exit
8/12/2021	Preparing for Homeroom College Lessons	SWBAT plan and execute a series of effective mini lessons about their homeroom college

8/13/2021	Advisory and SEL	SWBAT explain the vision of social and emotional learning at Chicago Prep. SWBAT explore the curriculum for leading advisory.
8/13/2021	Merits and Demerits System Overview	SWBAT explain our school-wide behavior management system for merits and demerits
8/13/2021	Systems and Routines: Hallway Transitions	SWBAT explain the vision for hallway transitions and practice effective monitoring
8/16/2021	Aspire 2.0	SWBAT describe the purpose of blended learning (IXL) and Accelerated Reader and implement systems to keep scholars engaged and accountable
8/16/2021	Staff Culture	SWBAT crystallize our vision of excellence for staff culture; explain staff communication norms
8/16/2021	TLAC High Behavioral Expectations: Do It Again	SWBAT define and implement Do It Again
8/17/2021	Commitment to Equity: Session 2	SWBAT explore and commit to instructional techniques and content that advance equity
8/17/2021	TLAC High Behavioral Expectations: The Art of the Consequence	SWBAT describe and implement the keys to giving consequences effectively
8/17/2021	Systems and Routines: Dismissal	SWBAT explain the vision for dismissal and practice effective monitoring
8/18/2021	Lesson Rehearsal	SW practice orientation lessons, incorporating strong instruction and classroom management, and receive feedback
8/18/2021	Systems and Routines: Lunch	SWBAT explain the vision for lunch and practice effective monitoring
8/18/2021	Difficult Conversations	SWBAT define "difficult conversations" and practice having effective DCs with each other
8/19/2021	Introduction to Scholar Supports	SWBAT understand the spectrum of scholar supports, accommodations, and modifications for scholars with Individualized Education Plans, 504 Plans, as well as English learners and Advanced Learners. SW understand the MTSS process.
8/19/2021	School Calendar Overview	SWBAT understand the cadence of weekly, monthly, and trimester recurring events and identify key milestones in our calendar
8/20/2021	Lesson Rehearsal	SW practice orientation lessons, incorporating strong instruction and classroom management, and receive feedback
8/20/2021	Systems and Routines: Assembly	SWBAT explain the vision for Assembly and practice effective Assembly leadership
8/20/2021	MBA 101	SWBAT explain why we teach this class at Chicago Prep; SWBAT plan lessons that incorporate entrepreneurial skills and mindsets
8/23/2021	Orientation Walkthrough 1	SW rehearse all key parts of Orientation Day One for final preparation
8/23/2021	Culture of Error	SWBAT define Culture of Error and plan for creating one in their classroom
8/24/2021	Orientation Walkthrough 2	SW rehearse all key parts of Orientation Day One for final preparation
8/25/2021	Orientation Day 1 Debrief	SWBAT reflect on strengths and areas of growth for Day 1 and plan to improve on Day 2
8/26/2021	Orientation Day 2 Debrief	SWBAT reflect on strengths and areas of growth for Day 2 and plan to improve on Day 3

8/27/2021	Cold Call	SWBAT explain the four purposes of Cold Call and implement the technique
8/30/2021	Curriculum Implementation: Lesson Rehearsal	SWBAT rehearse content lessons for Wednesday, 9/1
9/3/2021	Scholar Supports PD	SWBAT discuss, review, and implement supports for students with disabilities and/or ELs
9/7/2021	Full Day PD: Preparing for IA 1	SWBAT take the first IA for their content area, assess their own results, and plan instruction to drive scholars towards mastery
9/7/2021	Full Day PD: Preparing for Fall NWEA	SWBAT implement best practices for proctoring the NWEA
9/10/2021	Curriculum Planning and Implementation: Habits of Evidence	SWBAT teach scholars to annotate with purpose: summarize, analyze, find the best evidence, etc.
9/17/2021	Check for Whole Group Understanding	SWBAT gather evidence on whole-group learning
9/24/2021	Target the Error	SWBAT target the error by focusing class discussion on the questions where scholars most struggle to answer correctly
10/1/2021	Re-teaching 101: Model	SWBAT model for scholars how to think/write/solve
10/8/2021	Scholar Supports PD	SWBAT discuss, review, and implement supports for students with disabilities and/or ELs
10/15/2021	Re-teaching 201: Guided Discourse	SWBAT guide scholars to unpack their own errors and build a solution via Show Call
10/22/2021	Book Club	SWBAT discuss high-interest book related to education/equity/leadership
10/25/2021	Data Day	SWBAT analyze the results of Interim Assessment 1 and create effective action plans to respond to data; SWBAT prepare for IA 2
10/29/2021	Show Call 2.0: Accountable Revision	SWBAT hold scholars accountable for revising their work at the end of show call
11/5/2021	Pacing	SWBAT create the illusion of speed so that scholars feel constantly engaged
11/12/2021	Veterans Day	No PD
11/19/2021	Universal Prompts	SWBAT put the thinking back on scholars through universal prompts
11/29/2021	Full Day PD: Habits of Discussion + Batch Process	SWBAT strengthen class discussion by executing strong habits of discussion
11/29/2021	Full Day PD: Engaged Small Group Work	SWBAT maximize the learning for every scholar during small group work
11/29/2021	Full Day PD: High School Advisory Lessons	SWBAT prepare and execute a series of mini lessons that teach scholars about high school options and the high school admissions process
11/29/2021	Full Day PD: Preparing for Report Card Conferences	SWBAT explain our RC conference procedures and implement best practices for conversations with parents
12/3/2021	Report Card Conferences	No PD
12/10/2021	Lead Scholar Discourse 201: Strategic Prompts	SWBAT ask strategic questions in response to scholar error
12/17/2021	Book Club	SWBAT discuss high-interest book related to education/equity/leadership
1/4/2022	Data Day	SWBAT analyze the results of Interim Assessment 2 and create effective action plans to respond to the data; SWBAT prepare for IA3

1/7/2022	Gearing up for Winter NWEA	SWBAT review best practices for proctoring NWEA and prepare goal cards for scholars
1/14/2022	Scholar Supports PD	SWBAT discuss, review, and implement supports for students with disabilities and/or ELs
1/21/2022	Increasing Ratio: Everybody Writes	SWBAT incorporate Everybody Writes into their lessons
1/28/2022	The Art of the Sentence	SWBAT challenge scholar thinking by leading different one-sentence exercises
2/4/2022	Build Stamina	SWBAT build scholar stamina for writing productively by gradually increasing writing time
2/11/2022	Best Practices for Projects	SWBAT describe and implement guidelines for success when assigning projects
2/18/2022	Scholar Supports PD	SWBAT discuss, review, and implement supports for students with disabilities and/or ELs
2/25/2022	Book Club	SWBAT discuss high-interest book related to education/equity/leadership
2/28/2022	Data Day	SWBAT analyze the results of Interim Assessment 3 and create effective action plans to respond to data; SWBAT prepare for iA4
3/4/2022	Lead Scholar Discourse 201: Go Conceptual	SWBAT get scholars to do the conceptual thinking
3/11/2022	Gearing up for IAR	SWBAT review best practices for proctoring IAR and motivating/preparing scholars
3/18/2022	Report Card Conferences	No PD
3/25/2022	Scholar Supports PD	SWBAT discuss, review, and implement supports for students with disabilities and/or ELs
4/1/2022	Growth Mindset and Final IAR Prep	SWBAT continue developing growth mindset in scholars and finalize preparation for next week's IAR
4/8/2022	Book Club	SWBAT discuss high-interest book related to education/equity/leadership
4/15/2022	Spring Break	No PD
4/22/2022	TBD	Responsive to Scholar and Teacher Needs
4/29/2022	EOY Scholar Culture	SWBAT describe the vision for scholar culture at the end of the year and discuss strategies for ensuring that vision
5/6/2022	TBD	Responsive to Scholar and Teacher Needs
5/9/2021	Data Day	SWBAT analyze the results of Interim Assessment 4 and create effective action plans to respond to the data
5/13/2022	Test Prep	SWBAT implement strong test prep practices to ensure scholars are ready for NWEA
5/20/2022	Gearing up for Spring NWEA	SWBAT review best practices for proctoring NWEA and prepare goal cards for scholars
5/27/2022	TBD	Responsive to Scholar and Teacher Needs
6/3/2022	Final Days of School and Final Spring NWEA Prep	SWBAT finalize NWEA preparations; SWBAT implement the vision for safe, productive, joyful final days of school
6/10/2022	Reflections and Celebrations	SWBAT reflect on the year and celebrate our growth and success
6/17/2022	Early Release	No PD
6/23/2022	Report Card Conferences	No PD
6/24/2022	Half Day PD/Close Out	Close Out