

# Graduate Student Research Screening Form

If you are seeking to conduct research in CPS in order to fulfill an academic, degree, or course requirement such as a Master's thesis or Doctoral dissertation, you must first submit this form as part of the Graduate Student Research Screening Process. Only if you receive clearance through this process will you be able to apply to conduct research in the district via the Research Review Process. Complete this form and email it, along with all supporting documents, to [research@cps.edu](mailto:research@cps.edu).



Chicago Public Schools  
Office of Planning and Data Management  
Attn: RRB  
42 W. Madison Street  
2nd Floor  
Chicago, Illinois 60602  
Phone: 773-553-4444  
[www.cps.edu/research](http://www.cps.edu/research)

Date:

Proposed Title:

Subject:

Name:

Email:

University:

College/Dept.:

Advisor Name/Title:

Advisor Email:

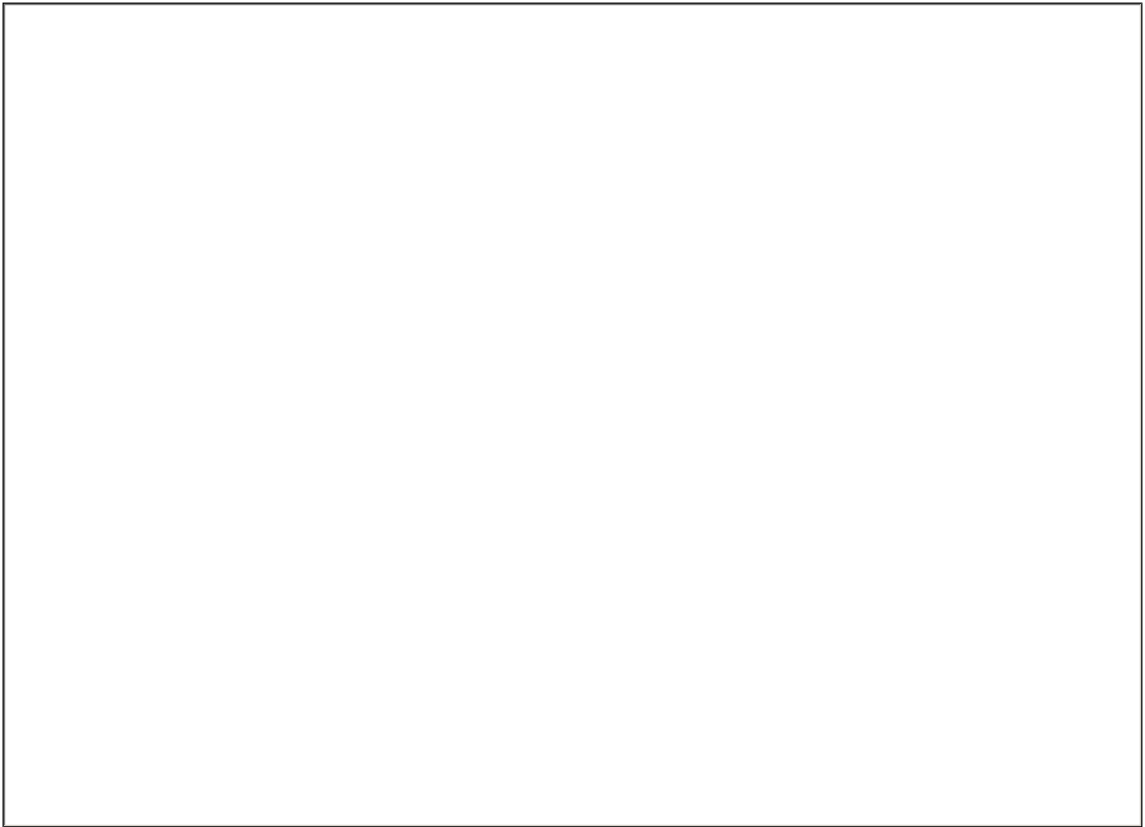
Proposed Study Participants:

- Students
- Teachers
- Other Staff
- Parents

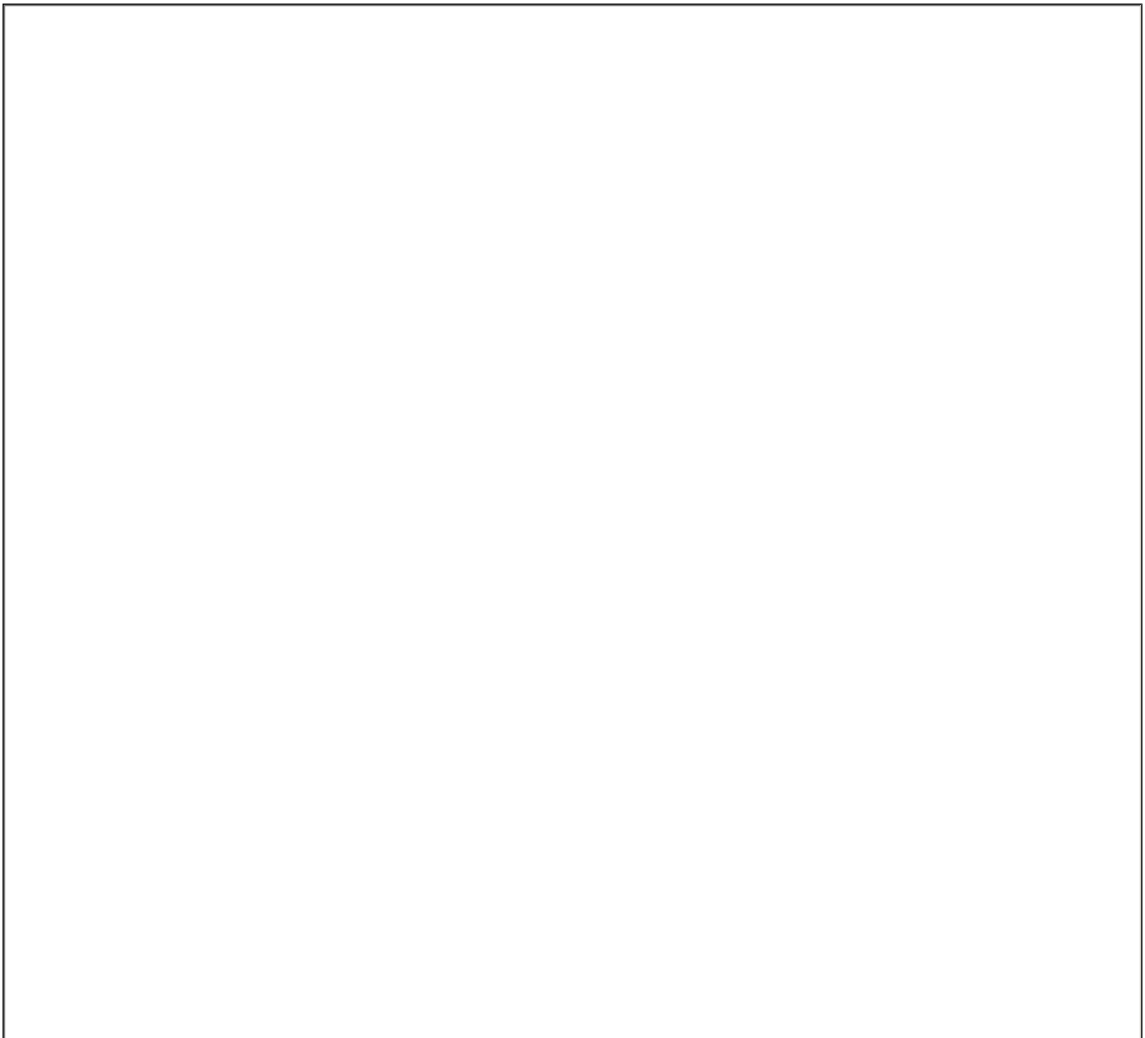
Chicago Public Schools  
Affiliation:  
*If you are a CPS employee, provide details here.*

Executive Summary or Abstract:

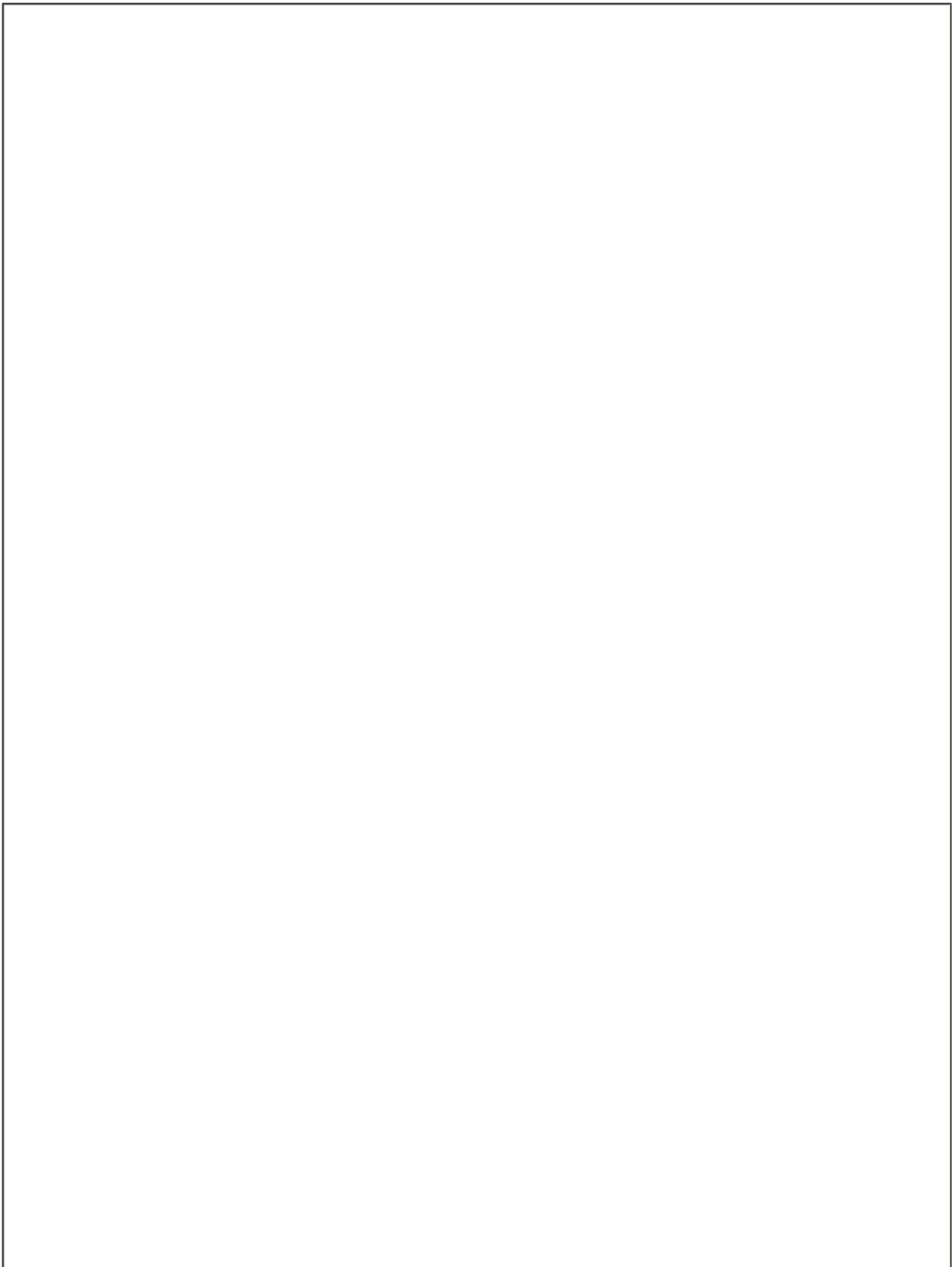
Research  
Question,  
Hypothesis, and  
Methodology:



Justification of  
Chicago Public  
Schools as  
Research Site:  
*Why does your  
research need to take  
place in CPS?*



Description of Research Activities and CPS Student and/or Staff Involvement:



Completing and submitting this form is the first step in the Research Review Process - it does not replace the Research Review Process. If the submitted materials are cleared, you may then continue on to the New Research Application Process, and review from the Research Review Board. If you submit this research to the Research Review Board without having received clearance, it will not be reviewed. If the submitted materials are rejected, you may not conduct nor apply to conduct this research within Chicago Public Schools.