

# Research Review Board Modification & Continuing Review Application



Please complete and submit this form, and also mail one (1) printed copy along with supplemental materials and \$50 processing fee to the RRB. See checklist at the bottom of the form and RRB guidelines to ensure a complete application package. Incomplete applications will not be reviewed.

Chicago Public Schools  
Office of Accountability Attn: RRB  
42 W. Madison Street  
Chicago, Illinois 60602  
Phone: 773-553-4444  
Email: [research@cps.edu](mailto:research@cps.edu)  
[www.cps.edu/research/](http://www.cps.edu/research/)

Date:  RRB Project ID#:

Proposal Title:

Subject:  Original Approval Date:

Application type(s):  Continuing Review  Proposal Modification  
CPS Board Contracted Research Proposal?  Yes  No

Primary Contact:

Organization:

Address:

City:  State:  Zip Code:

Phone:  Email:

Proposed Study Participants:  Students  Teachers  Other Staff  Parents

Proposed Number and List of Participating Schools:

Executive Summary or Abstract:

Study Timeline (note any and all changes to original):

Description of Research Activities and Preliminary Results to Date:

Indicate Proposed Modification(s):

- Research Question or Hypothesis
- Study Timeline
- Study Population
- Recruitment Methods or Advertising
- Study Methodology and/or Research Activities
- Consent Form(s) or Consent Process
- Survey/Instrument(s)
- Type of Data Collected
- Other
- None

Detailed Explanation of Indicated Modification(s):

Modification & Continuing Review Application Checklist:

- Application Form
- Updated Institutional Review Board approval letter
- Updated survey or other instruments (if applicable)
- Updated informed consent forms for parents and/or teachers as appropriate (if applicable)
- Updated informed consent forms for students ages 18 or over as appropriate (if applicable)
- Updated assent form for 6th grade/age 12+ students (if applicable)
- Processing Fee of \$50.00