

A Correction to Your Previous CPS Salary

Dear Colleague,

We are reaching out to inform you of a discrepancy with regard to your hourly wage from Chicago Public Schools (CPS) when you were working in a role represented by UNITE HERE. CPS recently completed a review of the UNITE HERE wage schedule, and determined that under our 2021-25 contract with UNITE HERE, your hourly wage should have increased more than it did to match the increases provided to PSRP members of the Chicago Teachers Union for whatever time you were in this role between July 1, 2022 and June 30, 2025. We sincerely regret this error and are taking steps to rectify it as quickly as possible.

What You Can Expect

CPS will be issuing you a retroactive payment for the increases that you should have received starting July 1, 2022. You can expect to see this payment in your account by Friday, July 24. Because we are processing these adjustments for a large number of employees, we are unable to provide individual calculation details before the payment date. We ask for your patience while we finalize these records. If you have questions about this payment AFTER you receive it, please contact staffingservices@cps.edu.

Our Commitment to You

You are a valuable contributor to our CPS community, and we sincerely apologize for this error in your compensation. As Chief Talent Officer for Chicago Public Schools, I will be conducting a thorough review of this situation to ensure that nothing like this happens in the future.

Again, CPS is working to correct this mistake as quickly and efficiently as possible. We appreciate your patience. If you do not receive your retroactive payment by July 24, please contact staffingservices@cps.edu with any questions or concerns.

Sincerely,

Ben Felton
Chief Talent Officer
Chicago Public Schools