

CPS Continuous Improvement and Data Transparency

Data Transparency Stakeholder Advisory Group

Meeting #5 Summary

Wednesday, October 30th, 2024, 4:30 PM-6:30 PM

Via Zoom

ATTENDEES:

Facilitators & Presenters: Felipe Perez (Facilitator), Jill Gottfred Sohoni (Facilitator), Jeff Broom (CPS), Alejandra C.Sanchez (Coordinator), Joe Hoereth (UIC, Member of the CIDT project team), Ted Canji(CPS), Katina Kopsias(CPS)

Committee Members: Nicole Turner (LSC), Jaqueline Vargas (Parent), Jasmine "Jas" L. Thurmond (CPS Exec), Maurice Miles (Parent), Erika Gonzalez (Parent), Ricardo "Rick" Trujillo (CPS Exec), Grace Chan McKibben (Community), Claiborne Wade (Parent), Berenice Pond (CPS Exec), Marcie Pedraza(LSC), Michelle Velez (Teacher), Otis Dunson(Principal),Perriyana Clay (CAC) Marcus Flenaugh (CAC), Sarah Amouipour (Teacher), Bernadette Glover(Principal)

MEETING MATERIALS

[Meeting Agenda](#)

[Meeting Deck: Session 5: 1 Year Drop out + School Profile](#)

[Transparency Committee Feedback Form: School Overview + School Details](#)

[Transparency Committee Feedback Form: Drop Out Rate](#)

[CPS School Profiles School Details Link](#)

AGENDA

Meeting Objectives and Agenda

During this meeting, participants were encouraged to introduce themselves on the chat and if they were new were encouraged to share out sharing their names, roles, and communities

Jill and Felipe discussed the visual revisions of a chart, emphasizing community engagement and feedback processes. Rick was the Monitor who adhered to community agreements during meetings and provided feedback to facilitators.

The team discussed the importance of using the term "engaged" rather than "endorsed" to reflect ongoing feedback. The group agreed on the necessity of a continuous feedback loop, with Jill emphasizing the iterative nature of the process. The meeting was simultaneously translated into Spanish to ensure accessibility for all participants. The meeting aimed to discuss the CPS website's ongoing development. Jill outlined the timeline for the December 15th soft launch, emphasizing the need for public feedback.

Community Agreements:

Jill reminded participants of the community agreements and the need for a community agreement monitor. Rick was the monitor who adhered to community agreements during meetings and provided feedback to facilitators..

Archived Material Review

Facilitators noted feedback that some meetings spend too much time reviewing prior meeting content. As a solution, they presented and briefly reviewed a summary of prior committee materials that all members could access and review moving forward. They also noted that all materials from past meetings are publicly available, including archived PowerPoints, agendas, and FAQs, all accessible on the CPS website. Materials are posted following a committee and staff review period. Jill and Felipe discussed the visual revisions of a chart, emphasizing community engagement and feedback processes. Over all participants gave positive feedback on the visual and vision of the continuous process

Indicator Feedback/Breakout rooms

During the indicator feedback session, participants were asked to review the **school overview and details pages**, focusing on content clarity, layout, and engagement. Participants were divided into breakout groups to discuss their observations and feedback on the school overview and details pages. Key themes included the timeliness of updates, the placement of information, and the need for context to interpret metrics. The group reviewed the **one-year dropout link**, with feedback focusing on the need for root cause analysis and clarity on interventions. Participants emphasized the importance of providing comprehensive information to parents to facilitate informed decision-making, emphasizing the need for transparency and parent engagement. Participants were divided into breakout groups to discuss their observations and feedback on the school overview and details pages. Key themes included the timeliness of

updates, the placement of information, and the need for context to interpret metrics. Ted flagged that ODA is updated by the principal and does have a word limit. Notes were captured in Meeting #5 Breakout notes some highlights include questions like

1. How do schools allocate their budget? (Pie chart)
2. Are we pitting schools against each other?
3. Lack of updated websites: How is this information updated?
4. How to add the opportunity index and make it understandable?
5. Which school is better based on accessibility, if the school has no better than
6. The menu does not align, so the page presents
7. Feedback is mostly stylistic
8. What is the property level? Where did the ball get dropped? What is the snapshot of the neighborhood surroundings (Crime, literacy, ect)

The group also explored ways to ensure the information is updated regularly and accessible to all stakeholders. A principal voiced concern about the resources that differentiate schools, and a parent pointed out that we should not pit schools against each other due to their individual needs, resources, and parent engagement. Another parent expressed her concern about school websites not being updated and making it hard for parents to make decisions on schools without knowing the information. Facilitators encouraged participants to submit detailed feedback through forms within 48 hours. Upcoming meetings were scheduled for November 14th (in-person) at The Charles A. Hayes Family Investment Center and December 4th (virtual). Feedback for the overview/schools details and One Year Drop Out rate links are to be completed by the group by the end of the day Friday, November 1st

Public Comment Period:

Jill and Felipe encouraged participants to submit detailed feedback through forms within 48 hours. Upcoming meetings were scheduled for November 14th (in-person) and December 4th (virtual) . Participants were reminded to complete the exit feedback survey to improve future meetings. Ted: The principal's message is updated in ODA by the principal or designee, and the update is published overnight automatically.

Agenda:

1. Welcome and Introductions
2. Proposal & Discussion: Transparency Committee Role & Framing on the December CIDT Release
3. Review + Discuss School Profile Overview Page
4. Review + Discuss indicator pages
1-Year Dropout Rate
5. *Public Comment Period*
6. Next Steps & Closeout

Next Steps & Closeout

- Jill and Felipe encouraged participants to submit detailed feedback through forms within 48 hours.
- Upcoming meetings were scheduled for November 14th (in-person) and December 4th (virtual).
- Participants were reminded to complete the exit feedback survey to improve future meetings.
- Ted: The principal's message is updated in ODA by the principal or designee, and the update is published overnight automatically.

Action Items

- Otis to email Jeff with specific needs and suggestions for resources that would help school leaders communicate with stakeholders.
- CPS team to consider feedback on context and clarity for school metrics.
- Continue to refine the proposal for ongoing public feedback on the CPS website.
- Ensure the feedback from the meeting is documented and shared with the CPS team for implementation.
- Suggest ways to improve parent engagement and information accessibility on the CPS website.
- Ted to work with Laura and Katina to ensure the updated layout for metrics includes clear explanations and context.
- Address the feedback regarding the need for consistent terminology and definitions across the CPS website.
- Committee members to submit feedback by the end of the day, Friday, November 1st, 2024

