REASON FOR ABSENCE NOTE
The first day an absent student returns to school, the parent/guardian must provide the school with a signed “Reason for Absence Note” that identifies the reason and date for each student absence.

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<th>Student’s Name</th>
<th>Room/Division</th>
<th>Date(s) of Absence(s)</th>
</tr>
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Indicate below the valid cause for the student’s absence(s):

- Student’s illness
- Observance of a religious holiday
- Death in the immediate family
- Family emergency, Explain: ________________________________
- Circumstances which cause reasonable concern to you for your child’s safety or health, Explain: ________________________________
- Other situations beyond the control of the student, Explain: ________________________________

(Parent/Guardian Signature) (Phone) (Date)

Tear here

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