

Students in Temporary Living Situations (STLS) Hardship Transportation Application

Acceptable Documentation of Hardship for Purpose of STLS Transportation

If hardship (yellow school bus) transportation is being requested for an STLS student, then one or more of the following documents or an affidavit must be submitted to the STLS Department in application for this service. If a hardship exists that is not listed here or documentation is unavailable, please contact the STLS Department for instruction.

School Name:	School Phone:
STLS Clerk or STLS Liaison Name:	
Student Name:	Student ID:

Hardship	Supporting Documentation (check box next to the type of documentation you are providing)
Children (grades PK – 6) attending multiple schools	<input type="checkbox"/> Submit school names, students' names, and students' dates of birth to STLS with this form
Parent/Guardian's Education Program conflicts with school pick-up and/or drop-off time	<input type="checkbox"/> Parent/guardian's school schedule (current semester)
Parent/Guardian's Work Schedule, TANF program, or mandated DCFS program conflicts with school pick-up and/or drop-off time	<input type="checkbox"/> Recent check stub AND Letter from employer on company letterhead that states work hours <input type="checkbox"/> Letter from TANF case manager that states required program hours <input type="checkbox"/> Letter from DCFS that states required program hours
Caregiver's Physical and/or Mental Disability the precludes him or her from accompanying student to school	<input type="checkbox"/> Note from medical doctor
Shelter will not permit caregiver to leave and/or requires caregiver to participate in programming that conflicts with school pick-up and/or drop-off time	<input type="checkbox"/> Letter from shelter that states hours parent must remain at shelter and/or participate in programming
Other Hardship not listed here	<input type="checkbox"/> Please describe hardship situation on separate sheet signed by parent/caregiver.

Instructions for school staff: Verify that the student address and caregiver contact information in IMPACT SIM are accurate and current prior to submission of this application. Submit this form and supporting documents by fax to STLS at Central Office, 773-553-2182. You will receive a response from STLS within 3 school days. While application is pending, distribute public transportation fare.